

FTA Benefit Trust

Defensive Driving Reimbursement Form

Name of Benefit Trust Member

Date

Name of Person Requesting Reimbursement

Date Class Was Completed

- 1) Each member and their dependent(s) may apply for reimbursement only once every three years.
- 2) You must attach a paid receipt (or copy) with this form.
- 3) You must attach the certificate of successful completion of this course (or copy) with this form.
- 4) The Benefit Trust will reimburse members and their dependents up to \$40.00 per person for the successful completion of the course.
- 5) Please return the completed form and all attachments to Carole Gillette.
- 6) Please allow up to four weeks for your reimbursement check to arrive.