

FALLSBURG CENTRAL SCHOOL DISTRICT

Ivan Katz, Ed. D., Superintendent of Schools

PO Box 124, 115 Brickman Road

Fallsburg, NY 12733

Voice: 845-434-6800 Fax: 845-434-8346

Web: www.fallsburgcsd.net

ANNOUNCEMENT OF VACANCY

- POSITION(S):** Junior-Senior High School Principal
- AVAILABLE:** As soon as possible/negotiable
- QUALIFICATIONS:** NYS certification in School Administrator Supervisor or School Building Leader
- DUTIES:** See attached.
- REPORTS TO:** Superintendent
- WORKS WITH:** Students, staff, parents, administration.
- APPOINTMENT:** Will be made at a Board meeting after recommendations are received by the Superintendent of Schools
- SALARY:** As per FAA contract
- APPLICATIONS:** Please apply through OLAS. Send letter of interest, resume and application to Sarah Satz, District Clerk by February 28, 2019.

The Fallsburg Central School District does not discriminate on the basis of age, color, creed, disability, marital status, veteran status, national origin, race, or sex in the educational programs and activities which it operates. This policy is in compliance with Title IX of the Education Amendments of 1972. Inquiries concerning this policy may be referred to the District's Affirmative Action Officer, Fallsburg Central School District, PO Box 124, Fallsburg, NY 12733.

Release Date: 1/11/2019

PREPARE TODAY * SUCCEED TOMORROW * INSPIRE EXCELLENCE * CHALLENGE THE WORLD

Fallsburg Jr./Sr. High School
PO Box 124
115 Brickman Road
Fallsburg, NY 12733
Voice: 845-434-6800
Fax: 845-434-0168

Benjamin Cosor Elementary School
PO Box 123
15 Old Falls Road
Fallsburg, NY 12733
Voice: 845-434-4110
Fax: 845-434-0871

Guidance Office
PO Box 124
115 Brickman Road
Fallsburg, NY 12733
Voice: 845-434-6124
Fax: 845-434-2523

Pupil Personnel Services
PO Box 124
115 Brickman Road
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Voice: 845-434-0467
Fax: 845-434-0418

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HIGH SCHOOL PRINCIPAL

1. The High School Principal shall assume the educational leadership of his/her staff, students and parents.
2. The High School Principal shall be responsible for the organization, administration and supervision of all activities within his/her building.
3. The High School Principal shall have direct supervision over all professional staff members assigned to his/her building he/she shall, in cooperation with appropriate district administrators, supervise the activities of custodians, cafeteria personnel and clerical personnel.
4. The High School Principal shall have the authority to establish special policies for the administration of his/her school, subject to the approval of the superintendent.
5. The High School Principal as requested shall attend Board of Education Meetings to discuss activities of his/her school, to the Superintendent of schools and the Board of Education.
6. The High School Principal shall provide written evaluation reports to the superintendent of schools on all professional personnel assigned to his/her building, as outlined in the Fallsburg Teachers Association -Board of Education contract.
7. The High School Principal shall have the responsibility for discipline and control of the students in his/her building. In serious cases, he/she shall have the authority to suspend students for disruptive behavior.
8. The High School Principal shall provide information to the staff on new trends in educational leadership with the staff sharing research on new innovations and experimentation.
9. The High School Principal performs such other tasks as may from time to time be assigned by the District.
10. This is a 12 month position with the same number of vacation, sick, and personal days available to other administrators in the district.

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